



**M i n u t e s**  
**Of a Meeting of the Kenora Urban Trails Committee**  
**of the City of Kenora**  
**Wednesday, April 11, 2018 at 4:00pm**  
**Operations Building Boardroom**

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**With** Chair Diane Pelletier, Judy Underwood, Ren Amell, Tanis McIntosh

**Guest** Kaija Saarinen, Green and Gone Pest Solutions

**Staff** Melissa Shaw & Kylie Hissa, Planning Assistant, Josh Nelson, Tourism Development Officer, Dwayne German, Park Technician, Kelly Galbraith, Administrative Assistant

**Regrets** Barry Corbett, Heather Gushulak, Councillor Sharon Smith, Steve Mastromatteo, Dave Schwartz

**1. Call to Order**

The meeting was called to order at 4:05pm.

**2. Declaration of Pecuniary Interests**

There were none declared.

**3. Tick Awareness with Kaija Saarinen, Green and Gone Pest Solutions**

Kaija introduced herself to the group and shared that she is new to the Kenora area and that she enjoys using the recreation trails often. When using the trails she has noticed there is not a lot of information on the trails surrounding wood ticks. She expressed interest in providing signage on the trails to create awareness on ticks, with the intention of not being fear mongering.

Sign concepts were shared with the group. Kaija noted the size of the sign would be similar to that of a yard sign and would include the biology of a tick,

what it does, the various types of ticks, the size of ticks through their life stages, how to avoid interaction with them and removal instructions. The look of the sign would also be designed to complement the existing signage on the trails. Kaija shared that she would be looking to incorporate the Green and Gone logo on the sign and that they would be providing the signage at no cost to the City.

Dwayne shared that he spoke with the City Clerk regarding the proposal. Certain criteria would need to be followed. As long as Green and Gone is in compliance there would be no issue with the signage however, the committee would need to give approval before moving forward. The committee was in favor of further discussing the signage and a decision will be brought forward at the May meeting.

Kaija thanked the group for having her and shared that looks forward to hearing back from them. The group thanked her for her presentation.

***Kaija left the meeting at 4:20pm.***

**Discussion:**

There was a discussion on sign pollution and who would be responsible for removing the signs after tick season. Possible locations were discussed and it was felt a suitable location may be near the dog poop bag dispensers. Bears and wolfs were also identified as possible threats on trails and the question was raised if there should be signage to create awareness of this. Judy provided an update on what the Health Unit is doing to promote tick awareness.

**4. Confirmation of Previous Meeting Minutes**

**Moved by Tanis McIntosh, seconded by Judy Underwood and CARRIED**

That the Minutes of the Kenora Urban Trails Committee meeting held on January 10, 2018 be confirmed as written and circulated.

**Discussion:**

It was asked if there are any further updates on the Walking Tour App that was discussed at previous meetings. Josh shared that funding is now in place and no funding will be needed from the Trails Committee. Phase one of the app has begun and is expected to take approximately 8 weeks.

**5. Volunteer Hours**

| Volunteer        | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|------------------|------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
| Barry            |      |     |     |     |     |     |     |     |      |     |     |     |
| Councillor Smith | 1.25 |     |     |     |     |     |     |     |      |     |     |     |
| Dave             | 1.25 |     |     |     |     |     |     |     |      |     |     |     |

|                                         |      |  |  |      |  |  |  |  |  |  |  |  |
|-----------------------------------------|------|--|--|------|--|--|--|--|--|--|--|--|
| Diane                                   | 1.25 |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Erik                                    | 1.25 |  |  |      |  |  |  |  |  |  |  |  |
| Heather                                 |      |  |  |      |  |  |  |  |  |  |  |  |
| Judy                                    | 1.25 |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Ren                                     |      |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Steve                                   |      |  |  |      |  |  |  |  |  |  |  |  |
| Tanis                                   | 1.25 |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Staff                                   |      |  |  |      |  |  |  |  |  |  |  |  |
| Dwayne                                  |      |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Josh                                    | 1.25 |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Kelly                                   | 1.25 |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Melissa                                 |      |  |  | 1.25 |  |  |  |  |  |  |  |  |
| Friends of Trails<br>/Bike<br>Committee |      |  |  |      |  |  |  |  |  |  |  |  |

## 6. Norman Park Trail Development

It was announced that the Rotary Club of Kenora was successful in receiving the Trillium grant of \$150,000. The location of the splash park has been determined and will be situated at the top of Norman Park near the club house. The Rotary Club's funding will be used to build the splash park however, any additional upgrades such as washrooms and trails is out of their scope.

Washrooms and required trails on the site were discussed. It was commented the trails should be a network of trails rather than a dead end trail. Possible funding sources such as TCT and MNR were identified. Changes to the Enabling Accessibility Fund were shared with the group.

The group expressed interest in having James Tkachyk, Parks & Facilities Division Lead attend the May meeting to provide an update on the plans for the splash park site.

***Melissa left the meeting at 4:45pm.***

## 7. Communications & Announcements

- **Forest School Accreditation, Kenora Daily Miner and News**

This item was tabled until the May meeting.

## 8. Roundtable

Dwayne shared he received a budget for a small tractor which is suitable to be used for work on trails. It is narrow enough to drive on the trails and can be used for digging culverts and filling in low spots.

Dog waste was identified as a concern on the trails and parks. Dwayne informed the group that the City provides 48,000 poop bags a year however, people are still not picking up after their dogs. The bags are biodegradable however, they are not mean to be left behind on the trail.

Judy and Diane will be walking the Laurenson's Trail in May. It was asked who they would contact if the animal statues and benches need to be relocated from the trail. Dwayne advised they could contact him.

Josh encourage the group to contact the City if they see any hazards on the trails.

**9. Next meeting**

Wednesday, May 9<sup>th</sup> at 4:00 p.m.

**10. Adjournment**

The meeting was adjourned at 5:20 p.m.